

Douglas Colucci, President  
Larry Norvall, Vice-President  
Mary Avanti, Director  
Pat Piccardo, Director  
Terry Wells Brown, Director

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# WOODBIDGE SANITARY DISTRICT

## AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS

**Due to the Coronavirus this meeting will be conducted by conference call. The conference dial in number is 1-888-206-2266 Passcode: 7827965#. Meeting materials will be posted to the District's website by close of business on Tuesday or before the meeting at :<https://woodbridgesd.specialdistrict.org>**

**June 09, 2021 @ 5:30 PM**

#### CALL TO ORDER:

#### ROLL CALL:

President: Douglas Colucci  
Vice-President: Larry Norvall  
Directors: Mary Avanti, Pat Piccardo, Terry Wells Brown

#### Flag Salute

APPROVAL OF MINUTES: 04/14/2021, 05/12/2021

- I. **PUBLIC COMMENT:** Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.
- II. **INFORMATION, DISCUSSION & POSSIBLE ACTION:**
  1. GM Report
  2. Cal-Waste Recovery Systems, Resolution 2021-07: Consider a 3.68% rate increase in garbage collection fees and adopt Resolution 2021-05 establishing the new garbage collection fees. Receive the 2020 report from Cal-Waste Recovery Systems.
  3. Covid-19 Supplemental Paid Sick Leave: Discuss and consider if the District is required to pay Covid-19 supplemental paid sick leave.
  4. USDA Project
    - a. Engineer to update the Board on the status of the project.
    - b. Discuss and consider approval of Change Order No. 08 from Auburn Constructors, LLC.
    - c. Discuss and consider approving the release of CoBank (Interim Lender) funds for Partial Payment #18.
  5. 2021 Sewer Cleaning and CCTV Inspection: Discuss and review CCTV inspection results for Task Order No. 3 and consider an action plan, as necessary.
  6. Woodbridge Inn Restaurant: Discuss and consider a rate adjustment based on current usage.
  7. Annual Audit:

- a. Discuss and consider approving the Draft 6/30/20 Audit Report with consideration given to the Auditor's Letter to Management.
8. Bookkeeper: Discuss the need and consider contracting for a professional bookkeeper well versed in QuickBooks to assist the District.
9. Legal Counsel Fee Increase: Discuss and consider legal counsel's requested rate increase and updated legal services agreement.
10. Budget: Discuss and consider approving the District's 2021-22 Budget.
11. Warrants:

**PUBLIC COMMENTS:**

**LEGAL COUNSEL COMMENTS:**

**DIRECTOR COMMENTS:**

**ADJOURNMENT:**

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. "This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting." **POSTED DATE** 06-04-2021