# Douglas Colucci, President 19720 Benedict Drive

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# **Woodbridge Sanitary District**

**AGENDA**

**Due to the Coronavirus this meeting will be conducted by conference call.  The conference dial in number is 1-888-206-2266 Passcode: 7827965#. Meeting materials will be posted to the District’s website by close of business on Tuesday or before the meeting at:** [**https://woodbridgesd.specialdistrict.org**](https://woodbridgesd.specialdistrict.org)

, CA

**May 12, 2021 @ 5:30 PM**

**CALL TO ORDER:**

**ROLL CALL:** President: Douglas Colucci

Vice-President: Larry Norvall

Directors: Mary Avanti, Pat Piccardo, Terry Wells Brown

**Flag Salute**

**APPROVAL OF MINUTES: 2/10/21, 3/10/21, and 4/14/21**

1. **PUBLIC COMMENT: Members of the audience may address the Board of Directors on any item not on the agenda that is within the District’s subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.**

1. **INFORMATION, DISCUSSION & POSSIBLE ACTION:**
2. **GM Report**
3. **General Manager/Chief Plant Operator Position**
4. Update on the status and efforts to fill the General Manager/Chief Plant Operator Position.
5. Discuss and consider options/changes for advertising/filling the vacant General Manager/Chief Plant Operator Position.
6. **Public Announcement of Closed Session Item**: Pursuant to government code section 54957(b)(1) PUBLIC EMPLOYMENT: General Manager/Chief Wastewater Treatment Plant Operator, Part-time.
7. **Return to Open Session**
8. **Public Announcement of Action(s) Taken in Closed Session**: Discussion and direction on terms of employment and rate of pay for the General Manager/Chief Wastewater Treatment Operator, Part-time.
9. **USDA Project**
10. Engineer to update the Board on the status of the project.
11. Discuss and consider approval of Change Order No. 7 from Auburn Constructors, LLC.
12. Discuss and consider approving the release of CoBank (Interim Lender) funds for Partial Payment #17.
13. **2021 Sewer Cleaning and CCTV Inspection**: Discuss and review CCTV inspection results for Task Order No. 2 and consider an action plan as necessary.

1. **2021 Sewer Cleaning and CCTV Inspection**: Discuss and consider for approval the authorization of Task Order No. 3 to Nor-Cal Pipeline Services for sewer line cleaning and CCTV inspection.
2. **District Improvement Standards and Standard Details, Resolution 2021-06**:
3. Discuss and consider approving the updated District Improvement Standards and Standard Details, adopt Resolution 2021-06.
4. **Woodbridge Inn Restaurant**: Discuss and consider a rate adjustment based on current usage.
5. **Annual Audit:**
6. Discuss and consider approving the Draft 6/30/20 Audit Report with consideration given to the Auditor’s Letter to Management/Board.
7. **Public Information Request and Role of Directors**:
8. Discuss public information request and the role of Directors.
9. **Director Training:** Discuss and consider a proposal for Director training.
10. **Warrants:**

**PUBLIC COMMENTS:**

**LEGAL COUNSEL COMMENTS:**

**DIRECTOR COMMENTS:**

**ADJOURNMENT:**

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the

District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting.” POSTED DATE 05-07-2021