

Warren Shannon, President  
Douglas Colucci, Vice President  
Michael Clemons, Director  
Craig Hawbaker, Director  
Daryl Payne, Director

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# WOODBIDGE SANITARY DISTRICT

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## AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS  
TO BE HELD AT THE WOODBRIDGE FIRE STATION  
400 E. AUGUSTA STREET, WOODBRIDGE, CA 95258

**SEPTEMBER 13, 2023 @ 5:30 PM**

**CALL TO ORDER:**

**ROLL CALL:**

President: Warren Shannon  
Vice-President: Douglas Colucci  
Directors: Michael Clemons, Craig Hawbaker, Daryl Payne

**Flag Salute**

**I. PUBLIC COMMENT: Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.**

**II. INFORMATION, DISCUSSION & POSSIBLE ACTION :**

**1. Consent Calendar:**

- a. **GM Report**
- b. **Minutes:** Approval of Minutes for 08/09/2023
- c. **Warrants:** Approval of Regular and US Bank Warrants

**2. Old Business:**

- a. **Salaries and Benefits:**
  1. Personnel Manual: Discuss and review current employee benefits.
  2. Discuss and consider approving changes to employee salaries and benefits.

**3. New Business:**

- a. **Annual Audit**
  1. Discuss and consider approval of the draft 6/30/22 audit report with consideration given to the auditor's letter to management/board.
- b. **District Budget:** Discuss and review the District's 2024-25 Budget.

**PUBLIC COMMENTS:**

**LEGAL COUNSEL COMMENTS:**

**DIRECTOR COMMENTS:**

**ADJOURNMENT:**

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting.” **POSTED DATE 09-08-2023**