

Larry Norvall, President  
Glenda Wall, Vice-President  
Richard Best, Director  
Mary Avanti, Director  
Douglas Colucci, Director

19720 Benedict Drive  
Woodbridge, CA 95258  
Telephone (209) 368-0900  
Fax (209) 368-0554  
[woodbridgesd@sbcglobal.net](mailto:woodbridgesd@sbcglobal.net)

# WOODBRIIDGE SANITARY DISTRICT

## AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Due to the Coronavirus this meeting will be conducted by conference call. The conference dial in number is 1-888-206-2266 Passcode: 7827965# Meeting materials will be posted to the District's website by close of business on Tuesday or before the meeting at :<https://woodbridgesd.specialdistrict.org>**

**July 29, 2020 @ 5:30 PM**

**CALL TO ORDER:**

**ROLL CALL:**

President: Larry Norvall  
Vice-President: Glenda Wall  
Directors: Mary Avanti, Douglas Colucci, Richard Best

Flag Salute

**APPROVAL OF MINUTES:** Regular Meeting Minutes: N/A

**I. PUBLIC COMMENT:** Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.

**II. INFORMATION, DISCUSSION & POSSIBLE ACTION:**

- 1) **CSDA Field Coordinator Update:** CSDA field coordinator presentation of CSDA's programs and services.
- 2) **Public Hearing regarding Prop 218/Proposed New Sewer Rates:**
  - a) Second reading of Ordinance 2020-01 for establishing new sewer rates, discuss and consider for Board adoption.
- 3) **2020-21 Sewer Rate Increase, Resolution 2020-04\_:** Discuss and consider for approval the 2020-21 sewer rate increase scheduled for the 2020-21 year.
- 4) **General Manager's Report:**
  - a) status of search to fill open positions
  - b) status of SSMP
  - c) status of sludge removal effort
- 5) **USDA Project:**
  - a) Update from the engineer on advertising for the USDA funded project.
  - b) Update the Board on meeting the USDA Letter of Conditions.
- 6) **Wine Country Lift Station:**
  - a) Discuss status on securing a formal agreement with the County.

- 7) **COVID 19:** – Discuss existing regulations and policies to promote workplace safety and confidentiality.
- 8) **Insurance**
  - a) Discuss and consider approving flood and fidelity bond/employee dishonesty insurances.
  - b) Discuss and consider obtaining quotes on the following insurances: property, liability, workers compensation, employee dishonesty, etc.
- 9) **CoBank** – Discuss and consider approving the release of interim loan funds for Partial Payment #7.
- 10) **Auditor 6/30/19 Audit letter to Management/Board of Directors:**
  - a) Discuss and consider an action plan to implement auditor recommendations.
- 11) **Employee Reimbursement:** Discuss and consider for approval reimbursement of fee paid for Grade 1 Certificate renewal.
- 12) **Approval of Warrants:**

**PUBLIC COMMENTS:**

**LEGAL COUNSEL COMMENTS:**

**DIRECTOR COMMENTS:**

**ADJOURNMENT:**

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 7 PM at the Woodbridge Fire Station, 400 E. Augusta St. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting.” **POSTED DATE** 07-29-2020