

Douglas Colucci, President
Larry Norvall, Vice-President
Mary Avanti, Director
Pat Piccardo, Director

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WOODBRIIDGE SANITARY DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

Due to the Coronavirus this meeting will be conducted by conference call. The conference dial in number is 1-888-206-2266 Passcode: 7827965#. Meeting materials will be posted to the District's website by close of business on Tuesday or before the meeting at :<https://woodbridgesd.specialdistrict.org>

January 13, 2021 @ 5:30 PM

CALL TO ORDER:

ROLL CALL:

President: Douglas Colucci
Vice-President: Larry Norvall
Directors: Mary Avanti, Pat Piccardo

Flag Salute

APPROVAL OF MINUTES: 09/09/20, 10/14/20, 11/11/20 and 12/09/20

I. PUBLIC COMMENT: Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.

II. INFORMATION, DISCUSSION & POSSIBLE ACTION:

1) Board Vacancy:

- a) Interview and consider applicants for the vacant Board position.
- b) Review and discuss the protocol for filling vacant Board positions.

2) GM Report

3) General Manager/Chief Plant Operator Position

- a) Update on the status and efforts to fill the General Manager/Chief Plant Operator Position.
- b) Discuss and consider options for filling the position.

4) USDA Project

- a) Engineer to update the Board on the status of the project that includes a current work schedule.
- b) Discuss and consider approving the release of CoBank (Interim Lender) funds for Partial Payment #13.

5) Insurance: Discuss and consider proposals on Workers Compensation Insurance and adding coverage for the Administrative Secretary's vehicle.

6) Ordinance 2021-01: Discuss and consider approving an updated Ordinance regarding the process for rate increases. (Prior Ordinance approved was 2020-01)

- 7) **District Budget**: Review and discuss budget actual income and expenses for 2020-21.
- 8) **Staff – Operator 1, Step Increase**: Review and consider step increase for Plant Operator 1, John Flores.
- 9) **Annual Audit**:
 - a) Discuss the status of completion for the 2019-20 Audit.
 - b) Update of online QuickBooks training for staff.
- 10) **Flight/Cactus Restaurant**: Update on collecting unbilled charges from the property owner.
- 11) **Warrants**:
- 12) **Public announcement of closed session item**:
 - a) **Conference with Legal Counsel - Significant exposure to litigation** pursuant to Paragraph (2) of Subdivision (d) of government code section 54956.9. - 1 case

PUBLIC COMMENTS:

LEGAL COUNSEL COMMENTS:

DIRECTOR COMMENTS:

ADJOURNMENT:

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. "This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting." **POSTED DATE** 01-08-2021