# Douglas Colucci, President 19720 Benedict Drive

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# **Woodbridge Sanitary District**

**AGENDA**

#### REGULAR MEETING OF THE BOARD OF DIRECTORS

**Due to the Coronavirus this meeting will be conducted by conference call.  The conference dial in number is 1-888-206-2266 Passcode: 7827965#. Meeting materials will be posted to the District’s website by close of business on Tuesday or before the meeting at :**[**https://woodbridgesd.specialdistrict.org**](https://woodbridgesd.specialdistrict.org/)

, CA

**February 10, 2021 @ 5:30 PM**

**CALL TO ORDER:**

**ROLL CALL:** President: Douglas Colucci

Vice-President: Larry Norvall

Directors: Mary Avanti, Pat Piccardo, Terry Wells Brown

**Flag Salute**

**APPROVAL OF MINUTES: 1/13/21**

1. **PUBLIC COMMENT: Members of the audience may address the Board of Directors on any item not on the agenda that is within the District’s subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.**

1. **INFORMATION, DISCUSSION & POSSIBLE ACTION:**
2. **GM Report**
3. **General Manager/Chief Plant Operator Position**
4. Update on the status and efforts to fill the General Manager/Chief Plant Operator Position.
5. **USDA Project**
6. Engineer to update the Board on the status of the project that includes a current work schedule.
7. Consider approval of Progress Pay Request No. 1 from Auburn Constructors
8. Consider Contract Change Order No. 4 for changes to headworks bypass pumping discharge
9. Discuss and consider approving the release of CoBank (Interim Lender) funds for Partial Payment #14.
10. **2021 Capital Improvement Program**: Presentation from engineer on the 2021 Capital Improvements per the recent approved rate study and potential financing options.
11. **Insurance:**
12. Discuss and consider proposals on Workers Compensation Insurance and adding coverage for the Administrative Secretary’s vehicle.
13. Review and approve Property Insurance amounts for renewal policy.
14. **Ralph M. Brown Act Review:** District Counsel to provide refresher of key elements of the Ralph M. Brown Act and discuss any recent changes.
15. **Bylaws:** Discuss and consider revisions to Article III, Section 2 of Bylaws: Vacancies.
16. **Annual Audit:**
17. Discuss the status of completion for the 2019-20 Audit.

1. **Flight/Cactus Restaurant:** Update on collecting unbilled charges from the property owner.
2. **Warrants:**

**PUBLIC COMMENTS:**

**LEGAL COUNSEL COMMENTS:**

**DIRECTOR COMMENTS:**

**ADJOURNMENT:**

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the

District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting.” POSTED DATE 02-05-2021