

Larry Norvall, President  
, Vice-President  
Richard Best, Director  
Mary Avanti, Director  
Douglas Colucci, Director

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# WOODBIDGE SANITARY DISTRICT

## AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Due to the Coronavirus this meeting will be conducted by conference call. The conference dial in number is 1-888-206-2266 Passcode: 7827965# Meeting materials will be posted to the District's website by close of business on Tuesday or before the meeting at :<https://woodbridgesd.specialdistrict.org>**

**December 09, 2020 @ 5:30 PM**

**CALL TO ORDER:**

**ROLL CALL:**

President: Larry Norvall  
Vice-President: N/A  
Directors: Mary Avanti, Douglas Colucci, Richard Best

**Flag Salute**

**APPROVAL OF MINUTES: Regular Meeting Minutes:**

**I. PUBLIC COMMENT: Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.**

**II. INFORMATION, DISCUSSION & POSSIBLE ACTION:**

- 1) GM Report
- 2) Board Vacancy: Discuss and consider appointing a committee to review/select candidates to be interviewed.
- 3) Insurance: Discuss and consider a proposal from Glatfelter Public Practice on Workers Compensation Insurance and adding coverage for the Administrative Secretary's vehicle.
- 4) CoBank – Discuss and consider approving the release of interim loan funds for Partial Payment #12.
- 5) Ordinance 2020-02: Discuss and consider approving the updated Ordinance regarding the process for rate increases. (Prior Ordinance approved this year was 2020-01)
- 6) Staff – Cost of Living Increase: Review and consider for approval an updated pay scale.
- 7) Election of Officers: Annual election of Board Officers, President and Vice President.
- 8) County Fund Account Authorization, Resolution 2020-05: Discuss and consider adopting a resolution establishing signers on the County Fund Authorization form for the District.

9) Payroll/Timesheets, Resolution 2020-06: Discuss and consider adopting a resolution establishing authorized signers shown on the /county Fund form for the District.

10) Policies and Procedures: Complete the annual review and assignment of Director Responsibilities for 2021.

11) Warrants

**PUBLIC COMMENTS:**

**LEGAL COUNSEL COMMENTS:**

**DIRECTOR COMMENTS:**

**ADJOURNMENT:**

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 7 PM at the Woodbridge Fire Station, 400 E. Augusta St. "This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting." **POSTED DATE** 12-04-2020