

Douglas Colucci, President
Larry Norvall, Vice-President
Warren Shannon, Director
Pat Piccardo, Director
Terry Wells Brown, Director

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WOODBIDGE SANITARY DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS
TO BE HELD AT THE WOODBRIDGE FIRE STATION
400 E. AUGUSTA STREET, WOODBRIDGE, CA 95258

or

Join Zoom Meeting

Meeting ID: 584 808 1607

Passcode : 410077

Dial in #1-669-444-9171

Passcode : 410077

September 14, 2022 @ 5:30 PM

CALL TO ORDER:

ROLL CALL:

President: Douglas Colucci
Vice-President: Larry Norvall
Directors: Pat Piccardo, Terry Wells Brown, Warren Shannon

Flag Salute

APPROVAL OF MINUTES: 08/10/2022

- I. **PUBLIC COMMENT:** Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.
- II. **INFORMATION, DISCUSSION & POSSIBLE ACTION :**
 1. **Consideration of Resolution 2022-13:** Discuss and consider the need for a resolution to allow Directors to participate in Board meetings remotely pursuant to AB 361.
 2. **Public Hearing Items:** Public Hearing to consider approving revisions to the District's General Ordinance regarding:
 - a) Solid waste requirements per SB 1383, second reading of Ordinance 2022-01.
 - b) Clarification of responsibility to pay for sewer cleanouts and regarding the requirements to install the same, second reading of Ordinance 2022-02.
 - c) Sewer rate/user classification for mobile homes, second reading of Ordinance 2022-03.
 3. **Public Hearing Regarding Prop 218/Proposed New Sewer Rates:**
 - a) Counting of Prop 218 ballots.
 - b) If new rates are passed, discuss and consider the introduction of and waiving the first reading of Ordinance 2022-04 for the new sewer rates.
 - c) Discussion of next steps in the Proposition 218 process.
 - d) Discuss and consider adopting the Final 2022 Rate Study dated August 3, 2022, **Resolution 2022-14.**

4. **Public Announcement of Closed Session Item:**
 - a. Conference with Legal Counsel – Significant exposure to litigation pursuant to Paragraph (2) of Subdivision (d) of Government Code Section 54956.9. – 1 case
 - b. Employee Performance Review (Government Code Section 54957 (b)(1): General Manager.
5. **Return to Open Session and Public Announcement of Action(s) Taken in Closed Session:**
6. **GM Report:**
7. **Environmental Report:** Discuss and consider approving the environmental report for the USDA Project, Phase II and Approve CEQA Notice of Exemption prepared by Julie Myrah.
8. **USDA Budget:** Discuss and consider approving the USDA Budget for the Phase II Project.
9. **SSMP:** Discuss and consider approving the general manager/staff internal audit of the 2020 Sewer System Management Plan.
10. **Annual Audit:**
 - a) Discuss and consider approving the draft 6/30/21 audit report with consideration given to the auditor’s letter to management/board.
 - b) Discuss and consider approving the Letter of Engagement for the 2021-22 audit.
11. **County Fund Account Authorization, Resolution 2022-15 :** Discuss and consider adopting a resolution establishing signers on the County Fund Authorization form for the District.
12. **Payroll/Timesheets, Resolution 2022-16:** Discuss and consider adopting a resolution establishing authorized signers shown on the County Fund form for the District.
13. **Policies and Procedures:** Complete an update to the annual review and assignment of Director Responsibilities for 2022.
14. **Employee Reimbursement:** Discuss and consider for approval reimbursement of fee paid for O.I.T Certificate.
15. **Warrants:**

PUBLIC COMMENTS :

LEGAL COUNSEL COMMENTS:

DIRECTOR COMMENTS:

ADJOURNMENT:

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting.” **POSTED DATE** 09-09-2022