

Douglas Colucci, President  
Larry Norvall, Vice-President  
Mary Avanti, Director  
Pat Piccardo, Director  
Terry Wells Brown, Director

19720 Benedict Drive  
Woodbridge, CA 95258  
Telephone (209) 368-0900  
Fax (209) 368-0554  
[woodbridgesd@sbcglobal.net](mailto:woodbridgesd@sbcglobal.net)

# WOODBIDGE SANITARY DISTRICT

---

## AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

**Join Zoom Meeting**  
**Meeting ID: 584 808 1607**  
**Passcode: 410077**  
**Dial in #1-669-900-9128**  
**Passcode: 410077**

**October 13, 2021 @ 5:30 PM**

**CALL TO ORDER:**  
**ROLL CALL:**

President: Douglas Colucci  
Vice-President: Larry Norvall  
Directors: Mary Avanti, Pat Piccardo, Terry Wells Brown

Flag Salute

**APPROVAL OF MINUTES:** 07/14/2021 and 8/11/21

**I. PUBLIC COMMENT:** Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.

**II. INFORMATION, DISCUSSION & POSSIBLE ACTION:**

**1. GM Report**

**2. USDA Project**

- a. Engineer to update the Board on the status of the current project.
- b. Discuss and consider approval of Change Order(s) No. 11 and 12 from Auburn Constructors, LLC.
- c. Discuss and consider approving the release of CoBank (Interim Lender) funds for Partial Payment #22.
- d. Discuss and consider approving the setup of the entity Woodbridge Public Facilities Corporation, a nonprofit, as covered under the Districts Certificates of Participation.
- e. Discuss and consider approval of the Authorized District Representative and authorized Corporate Representative for signing the Certificate of Participation.
- f. Board consideration of approval of additional services for KSN for modified SCADA/remote alarm programming.

**3. Sewer Lateral Cleanout Installation at 1020 Triolo Way:** Board consideration and approval of contractor quotes.

**4. Sphere of Influence Amendment and Annexation request by Redeeming Way, LLC.**

- a. Discuss and consider approval of reimbursement agreement with Redeeming Way LLC.

- b. Discuss and consider approving KSN Scope of Services relating to technical information for the proposed annexation.
5. **District Staffing**: Discuss and consider giving the General Manager authority to hire a temporary part-time laborer.
6. **Employee Reimbursement**: Discuss and consider setting a policy for reimbursement of work-related expenses: mileage, meals, lodging, training and required certifications.
7. **Budget**: Discuss and consider approving the District's 2021-22 USDA Budget.
8. **Certificate Reimbursement**: Discuss and consider for approval reimbursement of fee paid for Grade 1 Certificate renewal.
9. **Warrants**:

**PUBLIC COMMENTS:**

**LEGAL COUNSEL COMMENTS:**

**DIRECTOR COMMENTS:**

**ADJOURNMENT:**

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. "This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting." **POSTED DATE** 10-08-2021