

Douglas Colucci, President  
Warren Shannon, Vice President  
Michael Clemons, Director  
Craig Hawbaker, Director  
Daryl Payne, Director

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# WOODBIDGE SANITARY DISTRICT

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## AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS  
TO BE HELD AT THE WOODBRIDGE FIRE STATION  
400 E. AUGUSTA STREET, WOODBRIDGE, CA 95258

**April 10, 2024 @ 5:30 PM**

**CALL TO ORDER:**

**ROLL CALL:**

President: Douglas Colucci  
Vice-President: Warren Shannon  
Directors: Michael Clemons, Craig Hawbaker, Daryl Payne

**Flag Salute**

**I. PUBLIC COMMENT:** Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.

**II. INFORMATION, DISCUSSION & POSSIBLE ACTION :**

**1. Consent Calendar:**

- a. **GM Report**
- b. **Minutes:** Approval of Minutes for 3/19/2024
- c. **Warrants:** Approval of Regular and US Bank Warrants

**2. Old Business:**

- a. **Rate Study:** Review, discuss and consider approval of an updated Rate Study.
  - 1) Possible action re: determination of process to approve final Prop 218 notice and public outreach mailer.
  - 2) Possible action to direct consultant to mail Prop 218 Notice by May 2, 2024.
  - 3) Possible action to set public workshop for May 28, 2024.
  - 4) Possible action to set a public hearing for June 18, 2024.
- b. **USDA Loan:** Update on request to extend the USDA Letter of Conditions dated April 7, 2023.

### 3. New Business:

- a. **District Warrants:** Discuss and consider a policy for the approval of District warrants.
- b. **Capacity Charge Update:** Discuss and consider updated Capacity Charges and Resolution 2024-01.
- c. **Rate Study:** Discuss and consider a proposal from Hansford Consulting to amend the contract on the 2024 Rate Study.
- d. **Insurance:** Discuss and consider the approval of a renewal policy for Workers Compensation Insurance 2024-25.
- e. **Audit:** Discuss the status and completion of the 2022-23 audit. (Information Only)

#### **PUBLIC COMMENTS:**

#### **LEGAL COUNSEL COMMENTS:**

#### **DIRECTOR COMMENTS:**

#### **ADJOURNMENT:**

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. "This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting." **POSTED DATE 04-5-2024**