

Douglas Colucci, President
Larry Norvall, Vice-President
Mary Avanti, Director
Pat Piccardo, Director
Terry Wells Brown, Director

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WOODBRIIDGE SANITARY DISTRICT

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS

Due to the Coronavirus this meeting will be conducted by conference call. The conference dial in number is 1-888-206-2266 Passcode: 7827965#. Meeting materials will be posted to the District's website by close of business on Tuesday or before the meeting at: <https://woodbridgesd.specialdistrict.org>

April 14, 2021 @ 5:30 PM

CALL TO ORDER:

ROLL CALL:

President: Douglas Colucci
Vice-President: Larry Norvall
Directors: Mary Avanti, Pat Piccardo, Terry Wells Brown

Flag Salute

APPROVAL OF MINUTES: 2/10/21 and 3/10/21

I. PUBLIC COMMENT: Members of the audience may address the Board of Directors on any item not on the agenda that is within the District's subject matter jurisdiction, or that has been described in the notice for the meeting before consideration of that item.

II. INFORMATION, DISCUSSION & POSSIBLE ACTION:

1) GM Report

2) General Manager/Chief Plant Operator Position

- a) Update on the status and efforts to fill the General Manager/Chief Plant Operator Position.
- b) Discuss and consider options for advertising/filling the vacant General Manager/Chief Plant Operator Position.
 - 1) Continue to advertise the part time position as currently being done.
 - 2) Discuss and consider advertising a full time General Manager/Chief Plant Operator Position.
 - 3) Discuss and consider position descriptions and advertising for separate part time positions of the General Manager and Chief Plant Operator.

3) USDA Project

- a) Engineer to update the Board on the status of the project.
- b) Discuss and consider approval of Change Order No. 5 & 6 from Auburn Constructors, LLC.
- c) Discuss and consider approving the release of CoBank (Interim Lender) funds for Partial Payment #16.
- d) Limitations on extending the term of, or refinancing, the 2019 Loan Anticipation Note with CoBANK, ACB.
- e) Discuss Amendment #1 (March 8, 2021) to the USDA Rural Development Letter of Conditions dated July 3, 2019. Consider authorizing the President to sign Form RD 1942-46, Letter of Intent to Meet Conditions.

- 4) **District Improvement Standards and Standard Details:**
 - a) Presentation and review of draft updated District Improvement Standards and Standard Details.
- 5) **Bylaws, Resolution 2021-04:**
 - a) Discuss and consider adopting Resolution 2021-04, amending Article III, Section 2, Vacancies.
- 6) **Annual Audit:**
 - a) Discuss and consider approving the Draft 6/30/20 Audit Report with consideration given to the Auditor's Letter to Management/Board.
- 7) **Public Information Request and Role of Directors:**
 - a) Discuss public information request and the role of Directors.
- 8) **Kaanaana v. Barrett Business Services Decision**
 - a) Potential impact on the District
- 9) **Warrants:**

PUBLIC COMMENTS:

LEGAL COUNSEL COMMENTS:

DIRECTOR COMMENTS:

ADJOURNMENT:

Materials related to items on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District Office at 19720 Benedict Drive, Woodbridge, CA during normal business hours. Regular meetings of the Board of Directors of the Woodbridge Sanitary District are held the second Wednesday of every month at 5:30 PM at the Woodbridge Fire Station, 400 E. Augusta St. "This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. & 12132) and the Ralph M. Brown Act (CA Government code & 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Lily Mora @ (209) 368-0900 during regular business hours, at least twenty-four hours prior to the time of the meeting." **POSTED DATE** 04-09-2021